

MINUTES, LAKE ANASAGUNTICOOK ASSOCIATION
BOARD OF DIRECTORS MEETING
May 24, 2008

A meeting of the Lake Anasagunticook Association Board of Directors was held on Saturday, May 24, 2008, at 2:00 P.M., at the home of Polly and Ray Bussiere, the President. Biff Atwater, being in the chair and the Secretary, Terri Swanick, being present.

Corrections for minutes from previous meeting were discussed. It was requested that any comments/corrections be sent to Biff Atwater for review/incorporation and re-mailing for review/approval.

Others board members in attendance: Leslie Boness, Polly Bussiere, John Convey, Buzz Croston, Bill Gray, Judy Hamilton and Rick Ray

Guests: Diane Ray, Russ Adams and Mike Poulin

The meeting was called to order shortly at 2:15 p.m.

Treasure's Report Judy Hamilton –

- t-shirts & maps are now net profit
- \$40 paid to the Maine Lakes Conservancy Institute, would like to consider \$50 for next year.
- COLA Dues ~ Judy proposed to pay \$2 per household this year and reconsider in budget for next year; thought was that we should stay at \$2 per household and not member, so \$250 for this year. John Convey moved that we pay \$250 for this year, motion was approved.
- Dam Fund ~ the board unanimously voted to release the LAA Dam Fund (\$3,534.96) to the Town of Canton for the acquisition of the dam upon receipt of a formal written request to the LAA Board of Directors. The lake association received a \$1,000 donation to the dam fund on May 23rd, thus increasing the previously available funds.

Committee Reports were presented

• **Wildlife/Loon Report**

Buzz Croston /Rick Ray

Rick hasn't put in the nesting platform yet, they will put it in next week at the same site as last year per Ray's recommendation. Judy suggested that some vegetation be placed around it. Rick will surround it with hay. Ray & Polly will put their nesting platform in this week.

• **Website**

Terri Swanick

Judy will get Terri info about getting our site linked on the COLA site. Some corrections were made during meeting to site. Site still needs to be reviewed to ensure 501(c)(3) compliance.

• **LakeSmart**

Judy Hamilton

We have slipped to 4th place. There have been 17 awards and 14 recognitions awarded to people in the Lake ANASAGUNTICOOK_watershed. Judy would like award winners to talk to one other person to get them to sign up for an evaluation. Judy would like to encourage those with recognitions, but not awards, to be re-evaluated. Judy requested that another director take on this task.

• **Newsletter**

Biff Atwater

Will be mailed on Monday, May 26, directors at meeting received theirs.

- **Invasive workshop**

Biff Atwater/Judy Hamilton

We have been chosen for Lake monitoring of invasive species workshop. Biff has documentation on what we need to do to host this event. Volunteer needed to help with signups, Diane Ray volunteered to help with the signups. We will be hosting this event with Bear Pond.

- **Fund Raising Process/Progress**

Biff Atwater

Initial brainstorming session by Biff, Judy, Polly yielding some of the following ideas:

1. Design new T-shirts and/or hats to sell - need ideas and leaders to move forward
2. Super Raffle – to augment these proceeds from regular lake days raffle. Boat bookshelf committed to raffle by the Swanicks. Need other donations. Judy and Polly have agreed to head the raffle committee for this year.
3. Calendar Drawing - The month of September was chosen to have a daily drawing for a \$\$ prize from those who have bought tickets. Polly has volunteered to head this project and she would like the help of others if we are to move forward with this idea.
4. Matching funds offer - The LAA would consider matching proceeds dollar for dollar (need membership vote to set that maximum amount for matching) on approved fundraising schemes initiated and carried out by another local organization. Judy is willing to take this idea to the next level if there is at least one Canton and one other Hartford person willing to co-chair this project.
5. Ice IN/Ice OUT Pool - Wagers could be made on the exact day when ice is completely formed on the lake and when ice completely leaves the lake. Buzz Croston and Rick Ray volunteered to work this fundraiser.
6. Sell a Brick – Brick will be “etched” or marked with donator(s) name and then used in some fashion when the permanent dam is built. It was suggested that a design/plan be developed first. Polly and Bill Gray will research the costs of bricks and how these bricks could be marked.
7. Official plaque – listing the names of all donators above some minimum and/or have different levels of recognition. This project needs a leader to organize and move it forward.
8. Silent Auction, golf tourney, bicycle ride, and 5K run was discussed but thought not feasible.

- **501 (c)(3) update**

Leslie Boness & Mike Poulin

Mike Poulin attended the board meeting and gave us many suggestions/ideas concerning how the Lake Association was currently set up and some requirement to obtain 501 (c)(3) classification. After Mike left another discussion took place resulting in an action to Leslie to draft a letter to Mike stating what changes we wanted made.

- **Lake Day Committees**

Biff Atwater

Need committee to collect contributions for raffle

Need volunteers to run games and prizes suggestions ~ Terry Hinkley and Meghan were volunteered. Leslie suggested that an email go out to all lake members looking for volunteers, Biff will do that.

- **Awards – Loon and Eagle Presentations**

Biff Atwater

Judy will email list to BOD

Unfinished Business

- **C.O.R.E. Update**

Polly/Rick/Judy

The selectmen have voted to proceed with eminent domain. They are now working to assess cost and are proceeding with legal requirements. It is unlikely that temporary dam will go in this year, but they are hopeful.

- **Transfer of Funds Request** (open discussion)

The following was agreed upon as criteria for questions/requirement for any persons or organizations requesting funds from LAA:

1. We need a formal request in writing.
2. The use of funds requested must contribute to the Mission of the Lake Association and qualify under IRS 501(c)(3) requirements.
3. The recipient must sign an agreement stating that use of the funds will be documented and funds dispersed are recoverable by the LAA in the event they are not used for the intended purpose.
4. The funds, when used must produce a measurable/verifiable result.
5. A final report must be provided when the project is completed.

A motion was made by Leslie Boness ~ when the LAA received a formal request that states that the funds will be used for the purposes of facilitating the dam acquisition by the town of Canton, the LAA would make a motion to release the \$3500... The motion was passed.

Criteria will be Association policy rather than part of by-laws

- **Meetings by Conference Call** (open discussion)

The following amendment to our bylaws was offered by John Convey and approved as written. If approved by the members at the annual meeting it will appear in the by-laws under Article Nine Meetings and be paragraph 4

ELECTRONIC MEETINGS

Meetings of the Board, while preferably held face to face, may from time-to-time be conducted by telephone or electronic conferencing, only if all members can hear each other. The Chair of the meeting shall insure all participate by calling on each member in sequence giving them the opportunity to speak or pass.

The protocol will be for each participant to speak in order, either of call-in sequence or alphabetically as chosen by the Chair. In accordance with RROO, the speakers may be limited to a specific amount of time for discussion, expression of opinion or fact.

Minutes of the meeting will be kept in accordance with normal procedures.

- **Action on 501(c)(3)** **Leslie**

Leslie took an action to see where we are stand and to work with Mike to incorporate required changes.

New Business

- **New Boat Ramp**

We have been advised that Mr. Mickeriz had a meeting with State to talk about a boat ramp. Discussion ensued regarding potential boat launches areas on the lake.

Meeting was adjourned at 4:45.